



FRASER PARK PRESCHOOL -7 SCHOOL

FAMILIES AND CHILDREN COME FIRST

INFORMATION BOOKLET

Address: **Burdekin Avenue
Murray Bridge SA 5253**

Phone: **8531 3090**

Fax : **8531 0001**

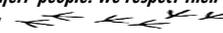
Email:
michelle.kamma750@schools.sa.edu.au

Principal: **Ms Michelle Kamma**

School Counsellor: **Mr Russell Gilbert**

Preschool (Pulyeri): **Mr Brad Hill**

***Learning Together Program
Co-ordinator:*** **Ms Adele Greer**

"We acknowledge that the lands on which the Fraser Park Preschool-7 School are located on are the traditional lands for the Ngarrindjeri people. We respect their spiritual relationship with their country and acknowledge that their cultural and heritage beliefs are still as important to the living Ngarrindjeri people today."  *Nguldi Arndu (Welcome)*

Vision Statement

At Fraser Park Preschool-7, we are committed to developing positive relationships between individuals, families, school staff and community support agencies.

We aim to provide a safe, secure and supportive environment for students and to promote our school Values (Respect, Caring, Enthusiasm and Fun). We embrace cultural diversity, recognise and accept difference and cater for individual needs. We use student centred and student initiated learning programs to engage our students and to provide opportunities for students to be positively and actively engaged in all aspects of school life in order to maximise learning outcomes.

SCHOOL MOTTO:

“Together we are learning for the future.”

SCHOOL VALUES:

Caring Respect Enthusiasm Fun

ACCELERATED LITERACY PRESCHOOL TO YEAR 5

Accelerated Literacy is a site learning initiative. Anne Hein is the Accelerated Literacy coordinator on site.

ACCIDENTS

If an accident occurs at school, basic first aid will be provided as all staff are trained on a regular basis. It is particularly important that we know where to contact parents in an emergency. Please notify us if these details have changed.

In any cases of injury that we consider serious, such as a suspected fracture, we call the ambulance, and advise the family immediately.

ADMISSION POLICY

Starting Preschool-

If your child turns four before May 1st, they will start preschool on the first day of Term one in that year.

If your child turns four on or after May 1st, they will start preschool on the first day of Term one the following year.

Starting School-

If your child turns five before May 1st, they will start school on the first day of Term One in that year. If your child turns five on or after May 1st, they will start school on the first day of Term One of the following year.

AFTER SCHOOL CLUBS

After school clubs operate Monday – Thursday from 3-4pm, and, include Sport, Library, ICT, Pulyeri club, movies and popcorn.

ASSEMBLIES

School assemblies are held on even weeks at 11:00am on Tuesdays. There is an Assembly roster and a clear expectation that all classes will have a values focused assembly time.

ATTENDANCE

We believe it is important that your child's education is not interrupted by absences, although we accept that sometimes illness will make attendance inappropriate. In such cases please ring or write a brief explanation note, and give it to the student's Teacher.

Where your student is away from school it is customary for the school to contact you regarding their well being, by a phone call or visit.

As part of the school's Attendance Policy children who arrive after 11:00am are required to come to the Front Office and sign the Late Book. This is important because it is necessary to know who is in the school in case of an emergency such as a fire.

BEHAVIOUR MANAGEMENT

We use a consistent approach to student management across the school. We believe that everyone in our school has the right:

- To feel safe
- To learn
- To be treated with respect
- To solve conflicts in a restorative way
- To communicate with others effectively

We use pro-active methodologies (Values Education, Restorative Justice) and encourage positive behaviours in students. Students are explicitly taught social skills to reduce bullying and harassment and to develop their skills in anger management, non-violent conflict resolution and the use of appropriate grievance procedures and restorative practice to resolve issues. Our aim is to help students accept responsibility for their actions, we therefore stress the consequences of behaviours rather than imposing punishments as such.

Classroom “Codes of Conduct” need to reflect our school values of Respect, Caring, Enthusiasm and Fun, and need to be couched in the positive language associated with Values and Program Achieve.

Students are reminded about the benefits of a safe school environment. Our Safe School Policy supports our Behaviour Management policy, giving a clear guideline for inappropriate behaviours and possible consequences. Consequences for students that are violent or who display extreme behaviours (total non-compliance, harassment or bullying) at school can include: removal from class, removal from the yard, take-home or suspension.

Please refer to our ‘Safe School Policy’ for more details or make a time for speak with our School Counsellor or Principal.

BIKES

We encourage students to ride bikes to school. Bikes need to be safe and students must wear helmets. Bikes will be locked away for the day in the Hall storeroom. Bikes are not to be ridden in the school grounds.

BOOK CLUB

Twice each term children are given the opportunity to purchase one or more paperback novels through book clubs that the school supports. Order forms and catalogues are sent home with the students.

CANTEEN

The canteen is organised and staffed by volunteer help. If you would like to help please talk to the Front Office staff. Volunteer working hours are between 9:30 am - 2:00 pm. Volunteers are not required to handle money. Morning tea and lunch is provided for workers. Canteen helpers appear to enjoy the time they spend in the canteen, and at the end of the year we invite all helpers to an end-of-year celebration to express in a very small way our appreciation of their support.

Lunch order bags are available from the canteen. **Families of younger children are asked to fill out their orders at home.** Price lists are sent home periodically, and are available from the Front Office. The school canteen is run as a service to the students. Our canteen is a not for profit canteen to support families.

There is no credit available in the Canteen, however there are always fruit and wellbeing lunches available for all students.

CUSTODY

Please tell us if there are any custody arrangements involving your child. It is important that we know if there are any access or other custody issues. A copy of your court order would assist us greatly if there is restricted access to your child. Please see the Principal or the Wellbeing coordinator if you have any problems in this area.

DENTAL CLINIC

Children at this school have access to the South Australian Community Dental Clinic situated at 45 Beatty Terrace Murray Bridge. After consent has been given by parents for their child to participate in the School Dental Scheme, an appointment notice will be sent home. If this appointment is inconvenient you can change it by phoning the Community Dental Clinic on 85319300. Parents are asked to accompany their children to the Clinic so they can participate in their child's education and treatment.

Unfortunately we do not have the resources to allow us to accompany children to the Clinic.

DRESS CODE

Our school colours are:

Yellow

Black

Green

All students are expected to comply with the school's dress code. Clothing which is in school colours, safe, practical and not offensive meets the school's dress code. The wearing of prominent logos or slogans is not permitted. Students who are not in the school dress code will be asked to wear a school colour T-shirt provided at the Front Office. Students refusing will have their family called to collect them. Students who are not in full dress code will be directed to indoor play areas. Students must wear a sun safe green hat at recess, lunch and during sports, excursions and PE lessons during terms 1 and 4.

FIRE DRILL / EVACUATION

Fire drill involving rapid orderly evacuation of classrooms is practised once per term.

GOVERNING COUNCIL

The Fraser Park Preschool-7 Governing Council is an active and enthusiastic group of families and staff who work co-operatively with the community and school staff to provide the best education possible for the school's students. The council has many important roles including:

- exercising a general oversight over the well-being of the school
- advising the Principal, as necessary, of the concerns of the school community
- advising and making recommendations concerning buildings, grounds and equipment
- carrying out duties as prescribed by the Department of Education, Training and Employment regulations and circulars.
- Being part of the school decision-making procedures by being on subcommittees; Fundraising, Preschool, Finance, Facilities, Education and General Services.

To help achieve these roles, the Council meets on Tuesday of weeks 3 & 9 in the Staffroom at the School.

HEALTH

- Medicine can only be given with family consent with correct dosages on the label. Medicines will be locked away in the Sick Room cupboard and a note made of the time and dose given.
- If any child requires special medication, families should notify the class teacher, and the Front Office staff. Although every attempt will be made to assist in reminding the student to take their medication the responsibility remains with the child and families.
- Children who have severe allergies need to be identified. The Front Office keeps records and medicine for such children.

HOT WEATHER

This school does not dismiss early due to hot weather, as all classrooms have very effective cooling systems. When the forecast at 7.30am on Radio 5MU is 36° or above students will spend lunch in their classes, recess will be determined by the Principal or Counsellor at the time.

INFECTIOUS DISEASES

Children generally “catch” a variety of infectious diseases during their years in school. The following information is taken from the Education Department Regulations and indicates the period a child should be excluded from school after contracting particular illness. There are exclusion times for other infections but these are the more common ones.

Fifth Disease (slapped Cheek) Not infectious once rash appears

Measles (including Rubella): 4 days from appearance of rash.

Mumps: 9 days or until swelling goes down.

Chicken Pox: 5 days from appearance of the rash.

School Sores: (impetigo) These occur frequently in schools, and can be rapidly transmitted. No child may attend school with these sores unless they are covered. Medical attention is usually necessary.

Ringworm: Until 1 day after treatment commences. Must also be covered while the child is in school.

Head Lice: Until 1 day after treatment has commenced. Families can collect medication from school (free for School Card) and providing treatment is commenced students can return to school.

Influenza (colds) Until well.

Conjunctivitis Until eye discharge is not present.

Please do not send sick children to school as they may spread the illness to others.

LEAVING SCHOOL GROUNDS

All children are expected to remain in the school yard from their arrival at school until dismissed by the class teacher. If you wish that your child go home to lunch regularly, could you please send a permission note, signed by a responsible family member, to the class teacher. Students must sign out at the Front Office before leaving and back in when they return. Children are not permitted to leave the school grounds to go to local shops.

Permission must be obtained from the leadership team before any student leaves the school for any purpose. Students are then required to sign the in/out book.

LIBRARY / RESOURCE CENTRE (Piwingi)

This centre of the school is open to individuals, small groups and whole classes each school day, including during lunch.

There are materials for projects, general knowledge books, access to information technology and the internet, as well as books for pleasure. Students may borrow a set number of books. Families are welcome to borrow books to read to younger children. Please provide your child with a plastic protective carrying bag for borrowed books. We expect good care to be taken of borrowed books and ask families for partial replacement cost of damaged or lost books.

LOST PROPERTY

Lost property is kept in the Front Office at school for a period of at least 5 weeks. It is then taken to each classroom and articles not claimed are given to charity at the end of each term.

Please ensure your student's belongings are clearly marked with their name.

MONEY

Please limit your student's spending money at school. Staff will look after money if the child requests it. Money should be sent to school in a named envelope or purse. Envelopes need taping or stapling on corners to prevent coins slipping out.

NEWSLETTERS

A newsletter is sent home fortnightly on Tuesdays, commencing Week 3 of each term.

Class teachers may at times send home class newsletters with further news more relevant to a particular class. Generally newsletters notify parents of the dates of particular happenings, provide information on coming events and a comment on some aspect of the school curriculum. We also offer a service to community organisations in promoting their cause.

NGARRINDJERI

Ngarrindjeri, one of the local Aboriginal language is taught at this school to all students.

OPEN DAYS/NIGHTS

These events are held to encourage families to observe their children working in the school. Dates and times are determined each year and notified through the newsletter.

FAMILY VISITING

Families are welcome visitors to the school. Please call at the Front Office to sign in first. We believe that we have so much to learn from families that it is essential we meet frequently to enable us to discuss your student and his/her achievements.

There are obviously many occasions during the day when the teacher can not leave class to discuss particular issues with families, but all teachers will be pleased to arrange a mutually convenient time to discuss such matters.

Please feel free to call in to the school - perhaps join us for tea or coffee during breaks.

PHOTOGRAPHS

Individual, family and class photographs are taken by a professional photographic company each year. Families will be advised at the time and there is no obligation for them to purchase any photographs taken.

Please advise the school if there is any reason for not including your student in class photographs.

At times photos with your child in them will be taken at school. Please complete the permission form for the publication of these photos at enrolment.

PERSONAL PROPERTY

- Please label clearly all school clothing.
- Cases, school bags, lunch and drinking containers should also be labelled.
- Please don't allow children to bring precious articles (electronic games, toys, CDs etc.) to school, these items will be locked away until the end of the day.

PLAY GROUP

The Preschool has a family run play group supported by staff every Monday, 11.30am – 1.30pm.
All Welcome.

PRESCHOOL

The Fraser Park Preschool offers the following sessions:

Monday – Thursday	8.50am – 3.00pm
Play Group – Mondays	11.30am – 1.30pm

The following children may commence pre-school, for 4 terms prior to school entry plus one pre-entry term.

- Indigenous students from 3 years of age
- Non-Indigenous students from 3½years

For 4 terms prior to school entry plus one pre-entry term.

PREMIERS READING CHALLENGE

Whole school participates in the Premiers Reading Challenge every year.

REPORTING TO FAMILIES

(ASSESSMENT RECORDING AND REPORTING)

Students complete portfolios of work samples. Reports of progress, behaviour and attendance are also included.

Students are not to graffiti or write on the covers of the portfolios, they are to be neat and well presented.

- Term one - week 6 – Family Evening 4-6
- Term two - week 9 – portfolios- Common Report
- Term three - week 9 – Family Evening 4-5
- Term four - week 8 – portfolios-Common Report

Portfolios are to have 1 sample of English, one sample of Math, and one sample of Values Education each time. Plus 2 samples from any other area of the curriculum. Work samples should be “polished” products representative of student’s best efforts. Work samples should also include National Curriculum outcomes.

RESTORATIVE JUSTICE

Restorative Justice is a whole school focus Preschool-7. Restorative approaches are used to manage conflicts and tensions between stake holders, by focusing upon repairing harm and strengthening relationships. A Restorative Approach means: “what happened, what harm has resulted and what needs to happen to make things right.”

SHARING CIRCLES

Sharing Circles are used in classes to facilitate discussions and share feelings, giving students the opportunity to have their issues heard in a respectful way.

SAFETY

In the interest of safety we request that your child should not arrive at school before 8:30 am. nor remain after 3:45 pm (unless involved in organised after school programmes or sports practice). If calling for your child by car, please observe the “No Parking” signs outside the school and the Bus turn around area. Car numbers are taken from time to time and fines imposed by the Murray Bridge Council. Although road safety is taught at school, it is very important that parents reinforce this, especially for children who ride bikes. Bikes must be locked in the “lock up area” in the Hall. Please warn your child against loitering on the way home, visiting friends without permission, or going anywhere with strangers.

S.A.P.S.A.S.A.

During the year, students are given the opportunity to try out for the Murraylands District Sporting teams in many different sports. These sports include swimming, cricket, tennis, softball, netball, football, soccer, basketball and athletics. This can also lead to possible state coaching clinics and trips interstate.

SCHOOL CARD SCHEME

Some families are eligible for government assistance to offset expenses of books and other school fees. Families who hold a Pensioner Concession Card, Health Care Card or a Health Benefit Card may be automatically approved. Government assistance provides credit for each approved student, the actual amount determined by the Department of Education, Training and Employment each year. People wishing to be considered for the School Card Scheme should fill out an application form as early as possible after commencing school. The school regards information regarding which students are in the School Card Scheme as strictly confidential.

If you would like further information please contact the front office staff.

SCHOOL COUNSELLOR (Wellbeing Coordinator)

Russell Gilbert is the current Counsellor. Russell is available to assist students, staff and families experiencing difficulties in relation to school community issues. Russell has contacts with many agencies and is able to utilise these resources, as well as his own extensive background experience, to assist any members of our school community.

SCHOOL TIMES

School bells ring at:

- ◆ 8.45 Students to class
- ◆ 8.45 Teachers must be in classes at this time
- ◆ 11.15 Recess starts
- ◆ 11.32 1st Bell
- ◆ 11.35 2nd Bell End of Recess
- ◆ 12.15 Numeracy bell
- ◆ 1.05 Lunch eating starts
- ◆ 1.15 Lunch eating ends, students go out to play
- ◆ 1.38 Lunch play ends (line up at front of Resource Centre)
- ◆ 1.40 Lunch ending 2nd bell
- ◆ 3.00pm End of School

SMOKING

The school is a non-smoking area; so, smoking within the boundaries is not permitted (including the Car Park), at anytime.

SPORTS DAY

Sports Day is held in Term 1. There are 3 House teams. We have named them after local birds and each has a Ngarrindjeri (local Indigenous group) name.

- Wrens **Watji** **Blue**
- Ibis **Tloppere** **Yellow**
- Pelicans **Nori** **Green**

STARTING SCHOOL

If your child turns five before May 1st, they will start school on the first day of Term One in that year. If your child turns five on or after May 1st, they will start school on the first day of Term One of the following year.

STUDENT FORUM

Each class in the school elects two students to represent the class on the Student Forum. This group meets with the Counsellor and makes recommendations to the school administration on matters concerning student welfare.

SWIMMING/AQUATICS

Swimming instruction is an integral component of our curriculum and is held at the Murray Bridge Olympic Pool under the guidance of registered Education Department Instructors. Details of swimming transport and costs are sent home when the time nears. Aquatics at the Murraylands Aquatic Centre are available for Year 7.

TAKING CHILDREN FROM SCHOOL DURING THE DAY

Please tell the class teacher or the office staff if you intend to take your child from school early for any reason e.g. appointment etc. and who will be collecting them. Students/families are then required to sign the in/out book and be issued with a red leave pass, which is to be returned to the Front Office when students return to school.

USE OF SCHOOL BUILDING AND GROUNDS

Families, children and family groups may use the sporting facilities at the school except when they are required for organised practises and matches. It is expected that reasonable care be taken of school facilities. **The riding of bicycles is not permitted at any time.** School buildings and grounds may be used for meetings and/or fundraising activities. The school hall is available for hire to individuals or groups; conditions of hire are available from the Front Office.



The Learning Together program is an exciting program for families with children birth to three years old. There are fun opportunities for both children and adults to learn about literacy and communication.

Meet new people, have a cuppa, borrow toys and books.

Learning Together Playgroup times:

Monday	9:30-11:30am
Tuesday	9:30-11:30am
Wednesday	9:30-11:30am
Thursday	9:30-11:30am
Friday	9:30-11:30am

Learning Together supports

- Child engagement
- Adult Child interactions
- Adult learning

Learning Together Co-ordinator Ms Adele Greer is available through Fraser Park Preschool-7 School on 8531 3090, Mobile 0423 020 991

FRASER PARK PRESCHOOL-7 SCHOOL

FAMILY HANDBOOK

POLICIES

1. Safe School Policy
2. Safe School (We Value Policy)
3. Anti-Racism Policy
4. Grievance Procedure
5. Anti-Bullying Policy
6. Attendance Policy
7. Mobile Phone Policy
8. Referral Process
9. Computer and Internet Policy
10. Volunteer and Practicum Student Policy
11. Code of Practice for Volunteers